



Completing a Gift Aid Envelope

Please remember to complete **all** steps to ensure your gift reaches its maximum potential.

1. Write your full name and address including post code

2. Enter your Lodge/Chapter number

3. Remember to write the date and amount of your donation

4. If you are a UK tax payer and wish to Gift Aid your donation (making it worth 25% more), please read the **declaration** on the back of the slip and **TICK** the applicable box

5. The Relief Chest number is preprinted

Thank You

Please complete this slip in BLOCK capitals and place in the envelope with your donation

First Name in full
J o h n

Surname
S m i t h

House Name or No. 123 Any Street

Address

Post Code AB12 3CD Donation £ 10 - 00

Lodge or Chapter No. L1234 Relief Chest No.

Date 01 / 01 / 2016

 **THE FREEMASONS' GRAND CHARITY**
Registered Charity No. 261942

 3007080052016

Please read the notes overleaf before you tick the relevant box(es)
Please treat [✓] as Gift Aid donations all qualifying gifts of money made:
on this donation only on this donation and in the future

Important Notes

Donor must write their first name in full, surname, house name or number, post code and well as tick the Gift Aid Declaration box(es). The Freemasons' Grand Charity will not be able to claim Gift Aid if you do not provide this information.

Gift Aid

Boost your donation by 25p of Gift Aid for every £1 you donate

If you are a UK tax payer, under the Government's Gift Aid Scheme, The Freemasons' Grand Charity can reclaim the tax you have already paid on your donation and add it to the value of your gift.

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

Declaration

I am a UK taxpayer and understand that if I pay less Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

In order to Gift Aid your donation you must tick the relevant box(es) overleaf

Please notify The Freemasons' Grand Charity if you:

- Want to cancel your declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

Please tick the relevant box(es):

national tax relief due to or ask HM Revenue

the declaration surname, house to identify the donor

stored by the Relief Scheme with the Data for details may be

5. Tear off the slip and pop it in the envelope with your donation

Thank You

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First Name in full
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S m i t h

House Name or No. 123 Any Street

Address

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Thank you for your generosity